

**GREATER MANCHESTER COMBINED AUTHORITY
RESOURCES COMMITTEE**

DATE: Friday, 25th March, 2022

TIME: 10.15 am

VENUE: Paderborn Room, Bolton Town Hall, Victoria Square,
Bolton, BL1 1RU (Access via Albert's Hall Entrance)

Wifi – Public wifi

AGENDA

- 1. Apologies**
- 2. Chairs Announcements and Urgent Business**
- 3. Declarations of Interest** 1 - 4

To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulated with the agenda; please ensure that this is returned to the Governance & Scrutiny Officer at least 48 hours in advance of the meeting.

- 4. Minutes of the GMCA Resources Committee held on 11 February 2022** 5 - 8

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

Please note that this meeting will be livestreamed via www.greatermanchester-ca.gov.uk, please speak to a Governance Officer before the meeting should you not wish to consent to being included in this recording.

To approve the minutes of the GMCA Resources Committee held on 11 February 2022.

5. Appointment of Transport Commissioner and Active Travel Commissioner 9 - 16

Report of Andy Burnham, Greater Manchester Mayor.

Name	Organisation	Political Party
GM Mayor Andy Burnham	GMCA	Labour
Councillor Martyn Cox	Bolton Council	Conservative
City Mayor Paul Dennett	Salford City Council	Labour
Councillor David Molyneux	Wigan Council	Labour
Councillor Brenda Warrington	Tameside	Labour
Councillor Andrew Western	Trafford	Labour
Councillor Elise Wilson	Stockport MBC	Labour

For copies of papers and further information on this meeting please refer to the website www.greatermanchester-ca.gov.uk. Alternatively, contact the following

Governance & Scrutiny Officer:



This agenda was issued on 17 March 2022 on behalf of Julie Connor, Secretary to the Greater Manchester Combined Authority, Broadhurst House, 56 Oxford Street, Manchester M1 6EU

Declaration of Councillors' Interests in Items Appearing on the Agenda

Name and Date of Committee.....>

Agenda Item Number	Type of Interest - PERSONAL AND NON PREJUDICIAL Reason for declaration of interest	NON PREJUDICIAL Reason for declaration of interest Type of Interest – PREJUDICIAL Reason for declaration of interest	Type of Interest – DISCLOSABLE PECUNIARY INTEREST Reason for declaration of interest
Page 1			

Please see overleaf for a quick guide to declaring interests at GMCA meetings.

Quick Guide to Declaring Interests at GMCA Meetings

Please Note: should you have a personal interest that is prejudicial in an item on the agenda, you should leave the meeting for the duration of the discussion and the voting thereon.

This is a summary of the rules around declaring interests at meetings. It does not replace the Member's Code of Conduct, the full description can be found in the GMCA's constitution Part 7A.

Your personal interests must be registered on the GMCA's Annual Register within 28 days of your appointment onto a GMCA committee and any changes to these interests must notified within 28 days. Personal interests that should be on the register include:

1. Bodies to which you have been appointed by the GMCA
2. Your membership of bodies exercising functions of a public nature, including charities, societies, political parties or trade unions.

You are also legally bound to disclose the following information called Disclosable Personal Interests which includes:

1. You, and your partner's business interests (eg employment, trade, profession, contracts, or any company with which you are associated).
2. You and your partner's wider financial interests (eg trust funds, investments, and assets including land and property).
3. Any sponsorship you receive.

Failure to disclose this information is a criminal offence

Step One: Establish whether you have an interest in the business of the agenda

1. If the answer to that question is 'No' then that is the end of the matter.
2. If the answer is 'Yes' or Very Likely' then you must go on to consider if that personal interest can be construed as being a prejudicial interest.

Step Two: Determining if your interest is prejudicial

A personal interest becomes a prejudicial interest:

1. where the wellbeing, or financial position of you, your partner, members of your family, or people with whom you have a close association (people who are more than just an acquaintance) are likely to be affected by the business of the meeting more than it would affect most people in the area.
2. the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

For a non-prejudicial interest, you must:

1. Notify the governance officer for the meeting as soon as you realise you have an interest.
2. Inform the meeting that you have a personal interest and the nature of the interest.
3. Fill in the declarations of interest form.

To note:

1. You may remain in the room and speak and vote on the matter

2. If your interest relates to a body to which the GMCA has appointed you to, you only have to inform the meeting of that interest if you speak on the matter.

For prejudicial interests, you must:

1. Notify the governance officer for the meeting as soon as you realise you have a prejudicial interest (before or during the meeting).
2. Inform the meeting that you have a prejudicial interest and the nature of the interest.
3. Fill in the declarations of interest form.
4. Leave the meeting while that item of business is discussed.
5. Make sure the interest is recorded on your annual register of interests form if it relates to you or your partner's business or financial affairs. If it is not on the Register update it within 28 days of the interest becoming apparent.

You must not:

Participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business,
participate in any vote or further vote taken on the matter at the meeting.

This page is intentionally left blank

MINUTES OF THE MEETING OF THE GMCA RESOURCES COMMITTEE HELD ON FRIDAY 11 FEBRUARY 2022

PRESENT:

Andy Burnham (In the Chair)	Mayor of Greater Manchester
Councillor Martyn Cox	Bolton
City Mayor Paul Dennett	Salford
Councillor Brenda Warrington	Tameside
Councillor Andrew Western	Trafford
Councillor David Molyneux	Wigan

ALSO PRESENT:

Eamonn Boylan	Chief Executive Officer, GMCA & TfGM
Julie Connor	Ass Director Governance & Scrutiny, GMCA
Kevin Lee	Office of the GM Mayor
Andrew Lightfoot	Deputy Chief Executive, GMCA
Steve Wilson	GMCA Treasurer

RC/05/22 APOLOGIES

Apologies were received and noted from Councillor Elise Wilson (Stockport).
(Trafford).

RC/06/22 CHAIRS ANNOUNCEMENTS AND URGENT BUSINESS

RESOLVED/-

There were no urgent announcements or urgent business.

RC/07/22 DECLARATIONS OF INTEREST

RESOLVED/-

There were no declarations of interest.

**RC/08/22 MINUTES OF THE GMCA RESOURCES COMMITTEE HELD ON 28
JANUARY 2022**

RESOLVED/-

That the minutes of the GMCA Resources Committee meeting held on 28 January 2022 be approved as a correct record.

**RC/09/22 RECRUITMENT TO THE POST OF GMCA SOLICITOR AND
MONITORING OFFICER**

Andy Burnham, GM Mayor, introduced a report seeking approval from the Committee on the recruitment programme for filling the position of GMCA Solicitor and Monitoring Officer, following the announcement of intended phased retirement by the current GMCA Solicitor and Monitoring Officer, Liz Treacy, in September/October 2022. The report also sets out the proposed remuneration, and details of the role which has changed considerably since the GMCA was established in 2011.

In introducing the report, Andy Burnham expressed thanks, on behalf of the GMCA, to Liz Treacy, who had carried out the role of GMCA Monitoring Officer at great distinction and had protected the GMCA throughout her time at the GMCA and in particular on bus franchising and the Clean Air Plan. He also confirmed that plans would be arranged to mark Liz's service to the GMCA.

The Chief Executive Officer, GMCA & TfGM, advised that he had agreed the phased retirement request which would enable Liz to continuing support and expertise on key GMCA priorities and support a smooth handover to a new Monitoring Officer. The creation of a senior legal support post for a fixed period of time would facilitate the transition.

The Committee was advised that the salary of the GMCA Monitoring Officer was broadly in line with other City Region Monitoring Officer posts and confirmed that benchmarking information against Monitoring Officer posts across GM would be circulated to the Committee.

RESOLVED/:

1. That the intended phased and flexible retirement arrangements of the current GMCA Solicitor and Monitoring Officer, as set out in the report, be noted.
2. That the Chief Executive Officer, GMCA & TfGM be authorised to progress the recruitment of a new GMCA Solicitor and Monitoring Officer.
3. That the appointment of an appropriate recruitment agency to provide independent support to the process be approved.
4. That the level of the remuneration of the current GMCA Monitoring Officer, set at up to £140,813, be approved and that benchmarking information for Monitoring Officer posts across GM would be circulated to the Committee.
5. That the draft Role Profile for the new GMCA Solicitor and Monitoring Officer be approved for recommendation to the GMCA.
6. That the suggested approach to the recruitment process for that role and the indicative timescales proposed be approved.
7. That a Panel of 4 members of the Committee be constituted to act as the Appointment Panel for the role, comprising, GM Mayor, Andy Burnham, Councillors Martyn Cox, David Molyneux and Brenda Warrington, to progress the recruitment and appointment, noting that the GMCA will approve the final appointment.
8. That the establishment of a senior legal support post, following the recruitment of a new GMCA Solicitor and Monitoring Officer at £95,000 per annum to be applied on a pro-rata basis, be approved

This page is intentionally left blank

RESOURCES COMMITTEE

Date: 25th March 2022
Subject: Appointment of Transport Commissioner and Active Travel
Commissioner
Report of: Mayor Andy Burnham

1. PROTOCOL FOR THE APPOINTMENT OF MAYORAL ADVISORS

- 1.1 All Mayoral Advisor positions (remunerated or not) are subject to the approval of Resources Committee.
- 1.2 This report seeks approval for the appointment of the Transport and Active Travel Commissioners.

2. RECOMMENDATIONS

Resources Committee is requested to:

1. Agree the appointment of Vernon Everitt as Transport Commissioner on the terms outlined in paragraph 3.6.
2. Agree the appointment of Dame Sarah Storey as Active Travel Commissioner on the terms outlined in paragraph 4.5.
3. Note that all Advisor appointees will be required to complete the GMCA Register of Interests and comply with GMCA policies and procedures.

3. TRANSPORT COMMISSIONER

- 3.1 It is proposed that Vernon Everitt is appointed to the position of Transport Commissioner. Vernon was until recently Transport for London's Managing Director for Customers, Communication & Technology. He is a renowned transport professional who sits as a Non-Executive Director on the Board of Transport for Wales.
- 3.2 The role of the Transport Commissioner is to advise the Mayor on the delivery of the Bee Network vision - an integrated, co-ordinated and easier to use transport system in GM with common branding and livery.
- 3.3 The Commissioner will work collaboratively with TfGM, the 10 districts and delivery partners such as Network Rail and Highways England and support the Mayor's engagement with HM Government to make the case for the necessary powers and resources to deliver the Bee Network.
- 3.4 Key responsibilities will include providing insight and expert advice to the Mayor, GMCA, TfGM and other delivery organisations on delivery of the Bee Network; working with the GMCA and TfGM to ensure there are effective mechanisms in place to deliver the Bee Network, and monitoring progress towards the delivery of the Bee Network, providing regular updates to the Combined Authority.
- 3.5 A full Role Profile is attached as Appendix A to the report.
- 3.6 The Transport Commissioner will be contracted to provide this service for 3 days a week (or equivalent hours during each weekly period) to 25th October 2023 and will report directly to the Mayor and be supported by GMCA officers. The Transport Commissioner will enter into a Contract for Services with GMCA on a day rate of £650 per day with costs met from the Mayor's Transport budget. The contract will commence on 25th April, 2022.

3.7 Resources Committee is requested to approve the appointment of Vernon Everitt as Transport Commissioner on the terms outlined in paragraph 2.6 above.

4. ACTIVE TRAVEL COMMISSIONER

4.1 It is proposed that Dame Sarah Storey, former South Yorkshire Active Travel Commissioner, Non-Executive Director at the Department for Transport and British Paralympic athlete is appointed as the new Active Travel Commissioner for Greater Manchester.

4.2 The role of the Commissioner is to advise the Mayor on the delivery of the Bee Network active travel vision - connecting every area and community in Greater Manchester, making it easy, safe and attractive for people to travel on foot or by bike for everyday trips and integrating cycling and walking with other public transport modes.

4.3 The Commissioner will work collaboratively with TfGM, the 10 local authorities and delivery partners such as Active Travel England and support engagement with HM Government to make the case for the necessary powers and resources to deliver GM's active travel ambitions.

4.4 A full Role Profile is attached as Appendix B to the report.

4.5 The Active Travel Commissioner will be contracted to provide this service for 2 days per week (or equivalent hours during each weekly period) until 30th April 2024. The Active Travel Commissioner will enter into a Contract for Services with GMCA on a day rate of £500 per day with met from the Mayor's Transport budget. The contract will commence on 9th May, 2022.

4.6 Resources Committee is requested to approve the appointment of Dame Sarah Storey as Active Travel Commissioner on the terms outlined in paragraph 3.5.

5. COMPLIANCE WITH GMCA POLICIES AND PROCEDURES

- 5.1 All Mayoral Advisors will be required to comply with GMCA policies and procedures under the terms of their contracts for services.

APPENDIX A

MAYOR'S TRANSPORT COMMISSIONER

- Advise the Mayor on the delivery of the Bee Network vision - an integrated, co-ordinated and easier to use transport system in GM with common branding and livery.
- Work collaboratively with TfGM, the 10 districts and delivery partners such as Network Rail and Highways England.
- Support the Mayor's engagement with HM Government to make the case for the necessary powers and resources to deliver the Bee Network.

Key responsibilities will include:

- i. Advising the Mayor on the work programme of the Bee Network Delivery Board, including advice on setting of agendas, commissioning of papers and proposing items for discussion.
- ii. Providing insight and expert advice to the GMCA, TfGM and other delivery organisations on delivery of the Bee Network.
- iii. Working with GMCA, TfGM and GM districts to ensure there are effective mechanisms in place to deliver the Bee Network.
- iv. Monitoring progress of the delivery of the Bee Network, and ensuring the Mayor, GM Leaders, GMCA/TfGM Chief Executive and others, are kept updated as required, including through regular updates at Combined Authority meetings.
- v. Supporting the Mayor's government engagement activity to help secure such appropriate funds and powers as agreed by the Mayor and GMCA to develop and deliver the various aspects of the Bee Network, supported by TfGM and GMCA officials.
- vi. Proactively engaging with and building relationships and working partnerships at a high level with Greater Manchester's local authorities, transport providers, community organisations, Greater Manchester's NHS organisations, Greater Manchester Police and other public and private organisations.
- vii. Attending meetings of the Bee Network Delivery Board, and Mayor's Transport Board as appropriate.
- viii. Attending meetings, conferences and other events and acting as a public advocate for the Bee Network in the media where appropriate.
- ix. Promoting and enabling equality of opportunities, and promoting the diverse needs and aspirations of Greater Manchester's communities.

The Transport Commissioner will be contracted to provide this service for 3 days a week (or equivalent hours during each weekly period) to 25th October 2023 and will report directly to the Mayor and be supported by GMCA officers. The Transport Commissioner will enter into a Contract for Services with GMCA.

This page is intentionally left blank

APPENDIX B

MAYOR'S ACTIVE TRAVEL COMMISSIONER

- Advise the Mayor on the delivery of the Bee Network active travel vision - connecting every area and community in Greater Manchester, making it easy, safe and attractive for people to travel on foot or by bike for everyday trips, and integrating cycling and walking with other public transport modes.
- Work collaboratively with TfGM, the 10 local authorities and delivery partners such as Active Travel England.
- Engage with HM Government to make the case for the necessary powers and resources to deliver GM's active travel ambitions.

Key responsibilities will include:

- i. Proactively engaging with and building relationships and working partnerships at a high level with Greater Manchester's local authorities, Active Travel England, transport providers, community organisations, Greater Manchester's NHS organisations, Greater Manchester Police and other public and private organisations.
- ii. Working with the TfGM active travel team, the wider organisation, GMCA and GM local authorities to support efficient delivery of active travel infrastructure (beeways and busy beeways) and associated schemes (e.g. cycle hire).
- iii. Liaising with government to help secure such appropriate funds and powers as agreed by the Mayor and GMCA to develop and deliver the various aspects of the Bee Network, supported by TfGM and GMCA officials.
- iv. Publicly advocating for active travel in Greater Manchester in the media.
- v. Representing the Mayor at appropriate meetings, conferences and other events
- vi. Supporting delivery of the TfGM active travel team's behaviour change programme.
- vii. Promoting and enabling equality of opportunities and promoting the diverse needs and aspirations of Greater Manchester's communities.
- viii. Attending meetings of the Bee Network Delivery Board and Mayor's Transport Board where appropriate.

The Active Travel Commissioner will be contracted to provide this service for 2 days a week (or equivalent hours during each weekly period) until 30th April 2024. The Active Travel Commissioner will enter into a Contract for Services with GMCA.

This page is intentionally left blank