

**GREATER MANCHESTER WASTE & RECYCLING COMMITTEE**

**DATE:** Wednesday, 17th July, 2024

**TIME:** 2.00 pm

**VENUE:** Mechanics Institute, 103 Princess Street, Manchester  
M1 6DD

**AGENDA**

**2.A Appointment of Vice Chair**

To nominate a Chair to the GM Waste and Recycling Committee for the forthcoming municipal year for recommendation to the GM Combined Authority.

**6. Terms of Reference**

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Report of Gillian Duckworth, GMCA Solicitor & Monitoring Officer attached.

For copies of papers and further information on this meeting please refer to the website [www.greatermanchester-ca.gov.uk](http://www.greatermanchester-ca.gov.uk). Alternatively, contact the following

<b>BOLTON</b>	<b>MANCHESTER</b>	<b>ROCHDALE</b>	<b>STOCKPORT</b>	<b>TRAFFORD</b>
<b>BURY</b>	<b>OLDHAM</b>	<b>SALFORD</b>	<b>TAMESIDE</b>	<b>WIGAN</b>

Please note that this meeting will be livestreamed via [www.greatermanchester-ca.gov.uk](http://www.greatermanchester-ca.gov.uk), please speak to a Governance Officer before the meeting should you not wish to consent to being included in this recording.

Governance & Scrutiny Officer: Kerry Bond, Senior Governance & Scrutiny Officer

✉ kerry.bond@greatermanchester-ca.gov.uk

This agenda was issued on Tuesday, 9 July 2024  
on behalf of Julie Connor, Secretary to the Greater Manchester Combined Authority,  
Churchgate House, 56 Oxford Street, Manchester M1 6EU

## Greater Manchester Waste and Recycling Committee

Date: 17 July 2024

Subject: Terms of Reference

Report of: Gillian Duckworth, GMCA Solicitor & Monitoring Officer

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### Purpose of Report

To set out the Terms of Reference for the Greater Manchester Waste and Recycling Committee which has been amended to include the addition of a Vice Chair and substitute members.

### Recommendation:

Members are requested to:

1. Note the Terms of Reference at appendix 1 of the report.

### Contact Officer

David Taylor

Executive Director GMCA Waste & Resources

[david.taylor@greatermanchester-ca.gov.uk](mailto:david.taylor@greatermanchester-ca.gov.uk)

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## GM Waste and Recycling Committee Terms of Reference

<b>Portfolio</b>	<b>GM Waste and Recycling Committee</b>  Green City Region / Waste Portfolio
<b>Function/Purpose</b>	<ol style="list-style-type: none"> <li>1. To consider issues relating to the establishment and implementation of waste disposal strategies and policies of the GMCA.</li>   <li>2. To oversee issues relating to the efficient and effective management of waste disposal operations including contracts and the behavioural change programme.</li> </ol>
<b>Delegations</b>	<p>The GMCA's Waste and Recycling Committee has the following role and functions.</p> <ol style="list-style-type: none"> <li>1. The Committee is authorised by the GMCA to discharge any waste disposal functions, except for: <ol style="list-style-type: none"> <li>a) setting the waste levy;</li> <li>b) setting the waste capital programme including determining sources of funding;</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>c) approval of additional capital schemes which exceed £0.5m or are to be funded other than through the approved revenue budget (i.e. capital receipts or borrowing);</li> <li>d) approving the Waste and Resources Strategy;</li> <li>e) approving the basis of the Levy Allocation Methodology Agreement; and</li> <li>f) approving the award of contracts where the value of the contract exceeds £10m.</li> </ul> <ol style="list-style-type: none"> <li>2. To be consulted by the GMCA prior to the setting of the GMCA's general budget proposals insofar as it relates to the funding of the waste disposal functions.</li> <li>3. To receive quarterly financial monitoring reports relating to waste disposal during the year.</li> <li>4. 'Waste disposal functions' are those conferred on the GMCA as a 'Waste Disposal Authority' by, or by virtue of any enactment.</li> <li>5. The Chair will present matters to be considered by the GMCA on all items covered by the Committee's remit.</li> </ol>
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<b>Accountability</b>	<p>The Waste &amp; Recycling Committee is a joint committee created by nine Greater Manchester local authorities (excluding Wigan) and the Greater Manchester Combined Authority.</p> <p>Minutes of meetings are submitted to the GMCA.</p>
<b>Statutory/Decision Making/Informal</b>	Statutory
<b>Membership</b>	<p>The Waste and Recycling Committee will be appointed by the GMCA on an annual basis at its AGM.</p> <p>The Committee will comprise of 15 members and 15 substitute members, preferably executive members or portfolio holders with responsibility for environment/waste. appointed by the GMCA from the elected members of the Constituent Councils, except Wigan.</p> <p>In appointing elected members to the Waste Committee, the GMCA must ensure that the members of the committee taken as a whole reflects so far as reasonably practicable the balance of political parties for the time being prevailing among members of the Constituent Councils when taken together, in accordance with</p>

	Rule 15.3 of the GMCA Procedure Rules set out in Section A of Part 5 of the GMCA Constitution.
<b>Appointment of Chair and Vice Chair</b>	Waste members will nominate a Chair and Vice Chair at its AGM, at its next meeting, the GMCA shall appoint the Chair and Vice Chair of the Committee.  In the absence of the appointed Chair and Vice Chair, the Committee will be chaired as determined by the Committee.
<b>Quoracy</b>	8 Members
<b>Voting</b>	<ul style="list-style-type: none"> <li>• Each member shall have one vote.</li> <li>• No member is to have a casting vote</li> </ul>
<b>Meeting arrangements</b>	<ul style="list-style-type: none"> <li>• Meets on a quarterly basis</li> <li>• Meets in person in a central Manchester location</li> <li>• Hybrid arrangements not offered</li> </ul>
<b>Lead contact</b>	David Taylor, GMCA Executive Director for Waste
<b>Date TOR were approved</b>	July 2023