

DECISION NOTICE

(RECORDING OF DECISIONS MADE BY INDIVIDUALS)

1. Decision Summary:

Decision Maker	Date of Decision
GMCA Chief Executive and GMCA treasurer	19/07/22
Date Decision Published	Date Decision will come into force
26/07/2022	01/08/2022
Subject: ESF Skills for Growth Commissioning – Early Years Workforce Upskilling Programme contract award	
Reason for urgent decision: N/A	

Type of Decision: Non Mayoral or Mayoral Decision Made by Officers Non Mayoral, GMCA Chief Executive and GMCA treasurer

2. Details of the Decision:

The decision is that:
<p>Following a competitive procurement process using GMCA’s Education Work and Skills Flexible Procurement System, GMCA wishes to award a £1,499,992.50 contract to Acorn Training. This is part of the Skills for Growth programme and focuses on skills in the Education (Early Years) sector in GM.</p> <p>Delivery is expected to start no later than end of August 2022, enrolments must finish by end of March 2023, and all contract activity and support must conclude by the end of September 2023. Exceptional performance may result in discussions around extension option being implemented.</p>
The reasons for the decisions are:
<p>GMCA have run a competitive process and Acorn’s submission scored highest after evaluation.</p> <p>2 submissions were received and were sent to a full evaluation panel. All submissions were checked by GMCA’s Information Governance Team and were found to be acceptable. The finances of the bidding companies were also checked, along with the safeguarding policies</p>

<p>submitted.</p> <p>The Invitation to Tender comprised of 3 parts, covering (75%) Quality, (15%) Social Value and (10%) Price.</p> <p>Following evaluation and moderation, Acorn Training were ranked highest of the two bids however, both bids were strong and this is reflected in the moderated scores for both providers.</p> <p>The Successful provider's scores were deemed acceptable and comprehensive throughout their submission and offered an economically advantageous tender. Acorn Training scored higher in the Performance & Contract Management and Financial Value for Money sections and the evaluation panel were particularly impressed with their responses concerning their delivery model, quality and track record and engagement and stakeholder management.</p>
<p>Alternative options considered and rejected when making the decision:</p>
<p>List Non-confidential reports Reports to be considered that can be made available to the public</p>
<ul style="list-style-type: none"> • D3 Key Decision Notice
<p>List Confidential reports Reports to be considered which contain confidential or exempt information</p> <ul style="list-style-type: none"> • ESF Skills for Growth – Early Years Workforce Upskilling Programme Award Report

3. Conflict of Interest:

<p>Record of any conflict of interest declared by any Member who is consulted by the member or officer which related to the decision:</p>
<p>As part of the procurement process, GMCA ensured that all members of the evaluation panel and project team communicated any conflict of interests and signed declaration forms confirming that there were no conflicts of interest.</p>
<p>Dispensation granted by the Head of Paid Service in respect of any conflict of interest declared:</p>
<p>No conflicts of interests were declared.</p>

4. Register of Key Decisions:

Register of Key Decisions	
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Reference	
Or if not published in the Register of Key Decisions - Reasons for general or special urgency such that it was not published in the Register of Key Decisions	

5. Scrutiny Call In:

Call-in deadline	4pm on
Or if Exempt from Call-in explain how any delay would seriously prejudice the legal or financial position of the GMCA or the Constituent Councils, or the interests of the residents of Greater Manchester	
Scrutiny Chair who agreed the urgency	

6. Signature of Decision Maker/s:

Chief Executive Office, GMCA & TfGM



Signed:

Date: 21/07/2022



Signed:

Title: Deputy Treasurer

Date: 21/07/2022

7. For delegated decisions which are to be made in consultation with others please include:

Name/s of politician/s or Officer/s who must be consulted (if any)	Consultee signature: by signing this decision notice you confirm that you have been consulted on this decision

NOTE:

Both Mayoral and Non Mayoral Decisions made by Officers will be available for public inspection at the GMCA's offices and on the GMCA's website.