

GMCA AUDIT COMMITTEE – WORK PROGRAMME 22/23

27 July 2022

Annual Meeting Business

Apologies For Absence Governance

Appointment Of Chair 2022/2023 Governance

Chair's Announcements And Urgent Business Chair
(If Any)

Membership Of The Committee 2022/2023 Governance

Members Code Of Conduct And Annual Governance
Declaration Of Interest

Review Of Audit Committee Terms Of Governance
Reference

Code Of Corporate Governance Governance

Standing Items

Declarations Of Interest Governance

Minutes Of the Previous Audit Committee Governance
Meeting

Update From the Joint Audit Panel Governance

Constitution And Governance Update (Police . Governance
Audit Panel Etc)

Scrutiny Review Recommendations GMCA Treasurer

Risk and Assurance

Risk Management Update	Head of Audit and Assurance
HMICFRS Actions Update	

Internal Audit and Counter Fraud

Internal Audit Progress Report and Counter Fraud	Head of Audit and Assurance
Internal Audit Annual Opinion 2021/22	Head of Audit and Assurance
Audit Action Tracking (Including Historic Audit Actions)	Head of Audit and Assurance

Financial Reporting

Assessment Of Going Concern	Treasurer
Draft Annual Governance Statement	.Governance
Unaudited Draft Statement of Accounts	Treasurer
Treasury Management Annual Report	Treasurer

External Audit

Report Of the External Auditor	External Audit
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Forward Planning

Audit Committee Work Programme	Governance
Date And Time Of The Next Meeting	Governance

19 October 2022

Standing Items

Apologies	Governance	1 min
Chairs Announcements and Urgent Business	Chair	2 mins
Declarations of Interest	Governance	2 mins
Minutes of the previous Audit Committee Meeting	Governance	5 mins
Minutes of the Joint Audit Panel	Governance	2 mins
Constitution and governance update	Treasurer and Monitoring Officer	

Risk and Assurance

Risk Management Update	Head of Audit and Assurance	15 mins
Risk deep dive - Transport	GM/Mayor	30 mins
Reviewing the effectiveness of the GMCA Audit Committee	Questionnaire from Head of Audit and Assurance	

Internal Audit and Counter Fraud

Internal Audit Progress Report	Head of Audit and Assurance	15 mins
Audit Action Tracking	Head of Audit and Assurance	10 mins

Financial Reporting

Assessment of Going Concern	Treasurer	

External Audit

External Audit Progress Report	External Audit	
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Forward planning

Audit Committee Work Programme	Chair	5 mins
Date and time of next meeting	Governance	

25 January 2023

Standing Items

Apologies	Governance	1 min
Chairs Announcements and Urgent Business	Chair	2 mins
Declarations of Interest	Governance	2 mins
Minutes of the previous Audit Committee meeting	Governance	5 mins
Minutes from the Joint Audit Panel	Governance	5 mins

Risk and Assurance

Risk Management Update	Head of Audit and Assurance	10 mins
Risk Deep Dive	Risk Owner	20 mins
Full review of Corporate Risk Register (part B)	Head of Audit and Assurance	

Internal Audit and Counter Fraud

Internal Audit Progress Report	Head of Audit and Assurance	15 mins
Audit Action Tracking	Head of Audit and Assurance	10 mins
Planning for the 2022/23 Audit Opinion	Chief Executive	

Financial Reporting

Treasury Management Strategy	Treasurer	
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External Audit

External Audit Progress Report	External Audit	10 mins
Audit Strategy Memorandum	External Audit	10 mins

Forward planning

Audit Committee Work Programme	Chair	5 mins
Date and time of next meeting	Governance	5 mins

15 March 2023

Standing Items

Apologies	Governance	1 min
Chairs Announcements and Urgent Business	Chair	2 mins
Declarations of Interest	Governance	2 mins
Minutes of the previous Audit Committee meeting	Governance	5 mins
Minutes from the Joint Audit Panel	Governance	5 mins
Audit Committee Effectiveness	Head of Audit and Assurance / Chair	10 mins

Risk and Assurance

Risk Management Update	Head of Audit and Assurance	10 mins
Risk Deep Dive	Head of Audit and Assurance	30 mins

Internal Audit and Counter Fraud

Internal Audit Progress Report	Head of Audit and Assurance	15 mins
Audit Action Tracking	Head of Audit and Assurance	10 mins
Review of effectiveness of Internal Audit	Treasurer	10 mins
Internal Audit Plan 23/24	Head of Audit and Assurance	10 mins
Review of Internal Audit Charter	Head of Audit and Assurance	5 mins
PART B: Annual Whistleblowing and Fraud Report	Head of Audit and Assurance	10 mins

Counter Fraud Strategy and Plan	Head of Audit and Assurance	10 mins
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Financial Reporting

Accounting Policies and Critical Judgements	Treasurer	10 mins
Treasury Management Practices	Treasurer	

External Audit

External Audit Progress Report	External Audit	10 mins
Value for Money Report	External Audit	

Forward planning

Audit Committee Work Programme	Chair	5 mins
Date and time of next meeting	Governance	