

Terms of Reference 2023-24

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| Portfolio <i>Insert the name of the Committee / portfolio body</i> | Culture Greater Manchester Culture and Social Impact Fund Committee |
| Function/Purpose <i>Include here where functions have been given to the Committee through Government legislation, or where a joint purpose has been agreed.</i> | The Culture and Social Impact Fund Committee (CSIFC) is a sub-committee of the Greater Manchester Culture and Heritage Steering Group. The area covered by the Culture and Social Impact Fund Committee is the Greater Manchester Combined Authority Culture Fund. |
| Background | The GMCA Culture and Social Impact Fund was established in 2018, building on the success of AGMA's Section 48 scheme. The fund has four main priorities: <ol style="list-style-type: none">1. Contribution to the recognition of Greater Manchester locally, nationally, and internationally to attract new investment, new visitors, and new talent to Greater Manchester.2. Making a positive contribution to improving skills and employability of residents in Greater Manchester, including support for the creative education, expression, and ambition of young people across Greater Manchester. |

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| | <p>3. Playing a strong role in developing strong and inclusive communities and an improved quality of life for residents, particularly those at risk of disengagement or social isolation.</p> <p>4. Being able to evidence how the project will make a positive contribution to improving residents' health and well-being.</p> |
| <p>Delegations</p> <p><i>Include here where delegations have been given through legislation or directly by the GMCA or GM Mayor.</i></p> | <p>The CSIFC's functions in relation to the GMCA Culture and Social Impact Fund:</p> <p>Delegations:</p> <p>Delegated authority to ensure the proper operation and application of performance management of the Culture and Social Impact Fund.</p> <p>Referred to make recommendations:</p> <ul style="list-style-type: none"> • Make recommendations to GMCA and the Culture and Heritage. • Steering Group on overall policies, strategy, and priorities. • Make recommendations to GMCA and the Culture and Heritage Steering Group on the budget for the GMCA Culture and Social Impact Fund. |

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| <p>Accountability</p> <p><i>Include here how the committee or portfolio body is made up, to where it directly reports etc.</i></p> | <p>The Culture and Social Impact Fund Committee (CSIFC) is a sub-committee of the Greater Manchester Culture and Heritage Steering Group.</p> | | | | | | | | | | | | | | | | | | | | |
| <p>Statutory/Decision Making/Informal</p> | <p>Statutory.</p> | | | | | | | | | | | | | | | | | | | | |
| <p>Membership</p> <p><i>Detail here the membership of the committee or portfolio body, the required number of (and type of) members i.e. those who are elected members. In listing officers, ensure that these are referenced by job title/organisation.</i></p> | <p>The Membership of the Committee for the 2023/24 Municipal Year is:</p> <table border="0" data-bbox="613 766 2072 1321"> <tr> <td>Councillor Nadeem Ayub</td> <td>Bolton (Substitute Councillor Karen Hon)</td> </tr> <tr> <td>Councillor Charlotte Morris</td> <td>Bury (Substitute Councillor Richard Gold)</td> </tr> <tr> <td>Councillor Tim Whiston</td> <td>Manchester (Substitute TBA)</td> </tr> <tr> <td>Councillor Peter Dean</td> <td>Oldham (Substitute Councillor Ros Birch)</td> </tr> <tr> <td>Councillor Janet Emsley</td> <td>Rochdale (Substitute Councillor Terry Smith)</td> </tr> <tr> <td>Councillor Hannan Robinson-Smith</td> <td>Salford (Substitute TBA)</td> </tr> <tr> <td>Councillor Frankie Singleton</td> <td>Stockport (Substitute Councillor Jilly Julian)</td> </tr> <tr> <td>Councillor Vimal Choksi</td> <td>Tameside (Substitute Councillor Sangita Patel)</td> </tr> <tr> <td>Councillor Catherine Hynes</td> <td>Trafford (Substitute Councillor Rose Thompson)</td> </tr> <tr> <td>Councillor Paul Prescott</td> <td>Wigan (Substitute Councillor Keith Cunliffe)</td> </tr> </table> | Councillor Nadeem Ayub | Bolton (Substitute Councillor Karen Hon) | Councillor Charlotte Morris | Bury (Substitute Councillor Richard Gold) | Councillor Tim Whiston | Manchester (Substitute TBA) | Councillor Peter Dean | Oldham (Substitute Councillor Ros Birch) | Councillor Janet Emsley | Rochdale (Substitute Councillor Terry Smith) | Councillor Hannan Robinson-Smith | Salford (Substitute TBA) | Councillor Frankie Singleton | Stockport (Substitute Councillor Jilly Julian) | Councillor Vimal Choksi | Tameside (Substitute Councillor Sangita Patel) | Councillor Catherine Hynes | Trafford (Substitute Councillor Rose Thompson) | Councillor Paul Prescott | Wigan (Substitute Councillor Keith Cunliffe) |
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Appointment of Chair (and Vice Chair)

Explain how the Chair is appointed and whether there is a legal requirement to appoint a certain person to Chair, also whether there is a designated length of term.

The Chair of the Committee is the GMCA Portfolio Holder for Culture – Councillor Neil Emmott, Rochdale Council.

The Lead Chief Executive is Alison McKenzie-Folan, Wigan Council.

The above roles and ten Elected Member appointments are made as part of the yearly GMCA nominations and appointment process.

The appointment of Vice-Chair is made at the Annual Meeting each year.

Quoracy

Detail how many members of the Committee or portfolio body are required to be present before a meeting can take place, and whether there are any specifications as to the breakdown of these members.

The quorum is two thirds of the participating parties for any particular function that is under discussion.

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| <p>Voting</p> <p><i>Set out here how a vote will be taken, if there is a majority vote, any casting vote etc.</i></p> | <p>Each Member has one vote, no Member has a casting vote.</p> <p>The Committee has nominated substitutes for each Member who may deputise at Committee meetings and, in their absence, vote on their behalf.</p> |
| <p>Meeting arrangements</p> <p><i>Detail here the current meeting arrangements, i.e. frequency, location etc</i></p> | <p>The Committee must meet in person and in public, at least twice a year with additional meeting as required. The meeting is also livestreamed on the GMCA website.</p> <p>The Chair can call an Emergency Sub-Committee meeting (consisting of the Chair, Vice-Chair and one other minority Member) if any urgent decision is required.</p> <p>Any decisions made by the Emergency Sub-Committee will then be brought back to the next full Committee meeting.</p> <p>The Committee has nominated substitutes for each Member who may deputise at Committee meetings and, in their absence, vote on his/her behalf.</p> |
| <p>Lead contact</p> <p><i>Include here who is the main point of contact for the Committee / portfolio body</i></p> | <p>Alison Gordon, Assistant Director - Business Innovation & Enterprise, CA Place Directorate, alison.gordon@greatermanchester-ca.gov.uk, 07595097026.</p> <p>Marie-Claire Daly, Principal, Culture and Creative Policy, marie-claire.daly@greatermanchester-ca.gov.uk, 07515681324.</p> |
| <p>Date TOR were approved</p> <p><i>Detail the date that these terms of reference were approved</i></p> | <p>September 2023</p> |

Appendix 1 – Culture Governance Diagram

