

# Annex 1: SUP Work Programme 2023/2024

			<b>Introduction</b>			As part of building a thriving and sustainable city region, the Public Sector needs to show leadership in eliminating avoidable waste. Local Authorities can offer a real opportunity for a long-term shift of attitudes and leader supported action on avoidable single-use plastic. Through collaboration, engagement and in the delivery of its services Local Authorities can make a significant and positive impact on the environment, reducing plastic pollution and improving our carbon footprint - transforming Greater Manchester into a world-leading greener, cleaner, climate-resilient city region.
			<b>The Pact</b>			We will help to eradicate the use of avoidable single-use plastics from the public sector in Greater Manchester by 2024. With support, we will review our practices, and make more sustainable choices about the products we use, and the way we deliver our services.
			Complete			
			In progress			
			Not started			
<b>Commitment 1:</b>			Show leadership in supporting and implementing reductions in SUPs			
<b>Objectives:</b>			<b>Timeline</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Progress</b>
Commit to reducing the environmental impact of avoidable* single-use plastics used on the public sector in Greater Manchester by 2024.			2019	Plastic Pact formally signed to reduce the range and quantities of avoidable SUP items used on the public estate. SUP commitment included in Climate Action Plans.	All	Pact signed by all 10 LAs, GMFRS and NHS Foundation Trust.
Deliver pilot initiatives and projects to promote and encourage alternative practices and behaviours to reduce the use of SUPs			2019	Identify pilot LAs and local business partners to support and show leadership in providing publicly accessible water fountains across GM.  Launch GM Green Compostable carrier bag scheme in GM.	GMCA, Pilot LAs, United Utilities, City to Sea	Water fountain pilot completed in Tameside and Bury.  GM Green Compostable carrier bag scheme launched.
Encourage positive action in reduction of SUPS to businesses and the wider community in GM by sharing and promoting best practice, raising awareness, and providing advice and guidance.			2019	Launch Plastic Free GM campaign to support behaviour change including raising awareness of the issue, educating residents and businesses about the problem and solutions, directing people to specific actions with clear benefits.	GMCA with FoE, Open Kitchen	Plastic Free GM campaign launched in 2019 including PlasticFreeGM Pledge to commit to take action, Paper Bee Straw initiative, Grab Your Cup pilot, and factsheets, advice and guidance on how to make more sustainable choices in avoiding single use plastics.
Support the delivery of Government policy and legislation to reduce the environmental impact of SUPs.			2020 onwards	Keep abreast and respond to Government consultations relating to SUPs and provide briefing notes to partner authorities.  Support implementation of Government DRS scheme to improve on-the-go collection and recycling infrastructure and provide advice and guidance to businesses and the wider community.	GMCA with LA involvement	Response to Government consultations submitted, briefing notes circulated including DRS, pEPR, October 2023 new legislation on banned Sups. Communication toolkit developed and circulated, website and factsheets updated to raise awareness of October ban on SUPs and impact on businesses supplying products.  DRS scheme due to be implemented in 2025.
Monitor and evaluate the effectiveness of initiatives and projects to encourage and deliver positive action and behaviour change in the reduction of SUPs.			2023	Develop monitoring and evaluation framework including re-running data analysis on catering spend in SUPs to monitor progress on prevention and reduction.	All	Scoping for re-run of catering spend analysis in progress. Reporting on Refill every quarter via City to Sea data.

Report on progress.	2023 - 2024	Regular reporting to be established to WLT, Green City Partnership and Waste and Resources Committee.	GMCA led - ALL	Updates on SUP work programme now included in regular reporting to: Green City Partnership Waste and Resources Committee WLT - Update End 2024
<b>Commitment 2:</b>	Share data, knowledge, insights and best practice			
<b>Objectives:</b>	<b>Timeline</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Progress</b>
Explore opportunities for GMCA and partner authorities/organisations to take positive action and use its influence to reduce the impact of avoidable SUPs.	2019	Deliver a public sector plastics workshop to identify key challenges, current initiatives, priority actions, and targets that will form part of a Plastic Pact for GM.	GMCA led - All	Workshop held to identify scope and opportunities to reduce SUPs. Report produced with suggested actions and outline framework for reducing SUPs in GM and development of Plastic Pact.
Review purchasing practices across GM public sector in common areas of procurement.	2020	Undertake a feasibility and spend analysis study across GM public sector catering with a view to providing specific recommendations on removal, reduction and replacement of commonly used SUPs.	GMCA with Heads of Procurement and Catering Leads across ALL	Public sector SUP catering spend analysis completed. Report includes product specific recommendations for prevention and reduction of avoidable SUPs, financial impact analysis, model procurement wording.
Support delivery of the commitments under the Plastic Pact through knowledge sharing, data capture and individual actions.	2022 - 2024	SUP task and finish group to be established under the GM Environment Plan mission based approach.	GMCA led - All	SUP task and finish group set up and Teams channel created for sharing knowledge and best practice. Work programme developed with forward plan.
Support positive action and behaviour change by learning from best practice.	2023 onwards	Explore best practice in reducing SUPs in the public sector and beyond.	All	SUP group members to share best practice and upload to Teams channel for discussion at future meetings.
<b>Commitment 3:</b>	Procurement – review processes, embed sustainability criteria in social value, and provide carbon literacy training.			
<b>Objectives:</b>	<b>Timeline</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Progress</b>
Embed sustainability criteria in social value.	2022	Review social value framework to include promotion of environmental sustainability criteria.	GMCA	Social value framework reviewed and adopted by GMCA which promotes environmental sustainability.
Develop a common and consistent approach to identifying and targeting avoidable SUPs in the purchasing of catering and consumables across GM public sector.	2022	Initiate a review to analyse purchasing practice of avoidable SUPs in catering across GM public sector.	GMCA led - All	Spend analysis complete. Report outlining product specific recommendations for prevention and reduction of avoidable SUPs, financial impact analysis, model procurement wording has been shared with Local Authority Heads of Procurement and Catering Leads for review and implementation.

Support the removal and reduction of SUPs arising from public sector procurement of goods and services across GM.	2023	Look to provide carbon literacy training to all staff involved in procuring activities.	GMCA led - All	An employee e-module on reducing single-use plastics and plastic waste is in development. First draft expected mid-July 2024.
	By end 2023	Develop sustainable procurement toolkit for SUPs to assist procurement decision and buying behaviour including training to upskill employees in the use of the toolkit.	GMCA led - All	Part of the GMCA's wider scope 3 emissions work which will include a spend and investment carbon impact analysis and action plan/toolkit to reduce carbon emissions. Work is ongoing.
<b>Commitment 4:</b>		Support new initiatives to reduce SUPs and increase recycling and reuse		
<b>Objectives:</b>	<b>Timeline</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Progress</b>
Launch first city-wide campaign to support positive behaviour change amongst residents and businesses in reducing consumption of SUPs.	2019 - 2024	Develop and launch PlasticFreeGM campaign to ask businesses and individuals to pledge to take action to reduce avoidable SUPs across Greater Manchester.	GMCA led - All	Plastic Free GM campaign launched to support reduction in day-to-day usage of SUPs specifically targeting the catering sector. Campaign includes PlasticFreeGM pledge for residents and business, launch of paper bee straw and resources to support businesses and residents to make more sustainable choices on reducing SUPs.
Support new initiatives to increase recycling and reuse across Greater Manchester.	2021 - 2024	Launch Recycle for Greater Manchester (R4GM) community fund to support Greater Manchester community and voluntary sector groups to deliver projects aimed at reducing household waste, increasing recycling and encouraging reuse.  Launch GM Renew initiative to increase reuse across the city region.	GMCA led - All	R4GM - GM Community Fund launched in partnership with Suez which provides £220,000 per year in funding to support waste reduction projects in GM.  Renew Hub and 3 Renew shops opened across GM.  School Eco-Refill pilot launched with Pupil's Profit across 10 schools in Greater Manchester.
Explore feasibility of rolling out GM water fountain scheme across publicly owned sites.	2023 - 2024	Explore opportunities to expand water fountain installation across GM for use by members of the public.	GMCA led - All	Initial discussion underway with City to Sea and MIW their Refill infrastructure partner. Simple guide developed for businesses to sign up as refill station/and/or install a refill water station.
Explore opportunity to expand and develop Refill network across GM to support people to reduce, reuse and refill.	2023 - 2024	Explore opportunities to promote and endorse the Refill initiative across the city-region including new support package for public sector schemes.	All	GMCA and MCC have committed to be Refill Destinations with support from City to Sea. Partner communications developed and ongoing. Webinar focused on community refill stations held and briefing note circulated to VCFSE groups.

<p>Explore initiatives to reduce SUPs at events/markets to encourage reuse and avoidance of SUPs.</p>	<p>2023 - 2024</p>	<p>Review current licensing arrangements for GM based events to explore implementation of mandatory minimum standards.</p> <p>Explore feasibility of introducing a GM re-usable cup scheme and share best practice.</p>	<p>All</p>	<p>Exploring initiatives to pilot a re-usable cup scheme and share best practice are underway.</p>
<p>Explore initiatives to reduce consumption of plastic packaging across partner authorities.</p>	<p>2023 - 2024</p>	<p>Consider including in scope for re-run of spend analysis.</p>	<p>All</p>	

<b>Commitment 5:</b>	Raise awareness of commitments with staff, suppliers and wider community			
<b>Objectives:</b>	<b>Timeline</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Progress</b>
Raise awareness of our commitments under the Plastic Pact amongst staff to influence and change behaviour and demonstrate action being taken across partner authorities (walk the talk).	Sept 2023 onwards	Communications and engagement resources/toolkit to be developed for partner authorities to support and raise awareness of the commitments made under the Plastic Pact.	GMCA led - All	Internal GMCA communications have commenced. SUP e-learning module in development.
Raise awareness amongst suppliers to influence and change behaviour.	2023-2024	Engage with suppliers and stakeholders to support supply of sustainable packaging and consumables.	GMCA, Growth Company, All	Factsheets updated with sustainable packaging alternatives.
Raise awareness and provide support amongst the wider community (including businesses, caterers, licensed premises and event organisers) to influence and change behaviour on reducing SUPs day-to-day.	2019 onwards July 2023 - SUP stakeholder toolkit - new laws	Build on communications and engagement through current channels, utilising the Plastic Free GM campaign brand and GM Green City website.	GMCA led - All	PlasticFreeGM factsheets have been updated and toolkit developed/circulated to communicate the introduction of new legislation to restrict supply of SUPs from October 2023.  Re-use/plastic free shops in GM to be included on GM Green City website by end August 2024.